

Import Rack Prices

Jobber, DTN/Supplier Import, Import Rack Prices

Download rack prices from your fuel vendor from the DTN site. Data files will be downloaded as \DTNRACK\export.csv. The file will remain in this directory. The file should be processed before downloading new data since the existing file will be deleted and data could be lost.

In Petro-Data, there is a menu option that will display the date and time of all downloads. If a DTN file was downloaded, a copy of the file is saved in Petro-Data and can be restored and re-processed if necessary. Instructions are included at the bottom of this document.

1. Choose 'Y' to download the file from DTN.
 - a. If you are re-processing a file from a previous download, enter 'N'.
2. System will default a date that is 5 days before today's date. Any price data on or before this date will be skipped during this process.
3. Click Start Import.

DTN Rack Import for Company 1

Download from DTN FTP Site (Unless you have the file) **1**

Ignore Dates less than/equal to this date 08/22/2019 **2**

3 Start Import Cancel Import

Y=Download File from DTN N=You already have the File

Every DTN product must be mapped to a Petro-Data item. If the mapping does not exist, you will be prompted to add it. Once added, you will not be prompted again.

1. Select the Petro-Data vendor.
2. Select the Petro-Data terminal for this vendor.
3. Select the Petro-Data fuel item.
4. Enter a sort code. If you enter '99', this fuel item will never be updated to the racks.
5. Click Save.
6. If you do not want to import this item, you may leave vendor, terminal and product blank and click the Skip (99) button.

DTN Rack Cross Reference

DTN Vendor BRAND

DTN Terminal SA Terminal ID

DTN Product CONV 87 UNLEADED OCTANE

DTN Product Type G

DTN Date 08-25-2019 1800

DTN Price 2.03080

Vendor BRAND **1**

Terminal SA **2** SAN ANTONIO

Product E87 **3** UNLEADED GASOLINE

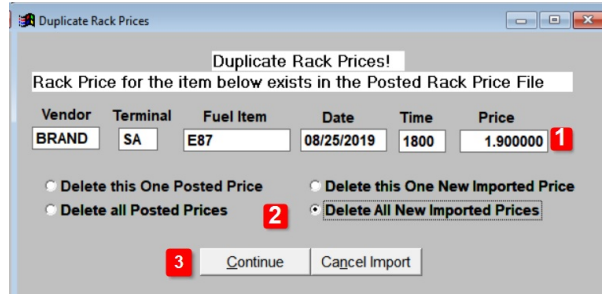
Sort Code **1** **4** Season Code (S,W)

5 Save **6** Skip (99) Quit Import

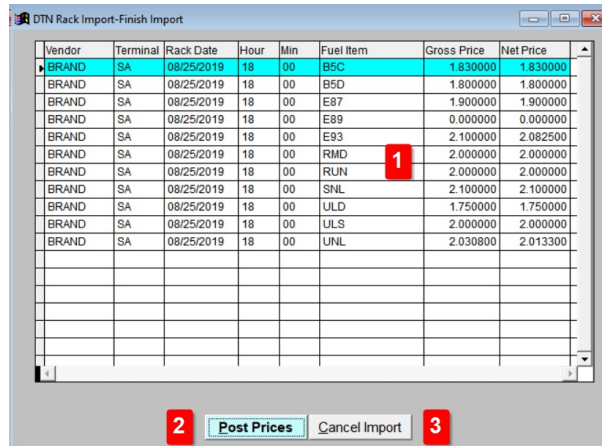
If the prices already exist in the rack table, the system will issue an Error message. Based on the currently posted price that is displayed on the screen, select the option to either delete all duplicates from this import or replace the prices with the data from this import.

1. Check the price in today's import and compare it the posted price displayed on screen.
2. Based on this price, choose to either 'Delete all Posted Prices' or 'Delete All New Imported Prices'.
3. Click Continue.

If you are unsure about the validity of the import file, choose Cancel Import and contact DTN.



1. After the import has completed, the prices to be updated will display. Review them carefully.
2. If prices are good, click Post Prices. This will update the Rack Price table.
3. If you believe the prices are not correct, click on Cancel Import and contact DTN about the data they posted.



The import is now complete.

Jobber, Rack Prices, Rack Price Report
Print a Rack Price Report to check your imported data.

If the data is good, you may send the daily fuel quote to your customers.

1. Enter the rack date and time. You can also choose to print rack prices for a range of dates.
2. Select the price type or charges to be included on the report.
3. Click Print or Display

The screenshot shows the 'Rack Price Report' window. At the top, the printer is set to 'Foxit Reader PDF Printer'. The 'Rack Date' is '08/25/2019' (marked with a red '1'), and the 'Cut Off Time' is '18 00'. There is a checkbox for 'Range of Dates'. Below this, there are several checkboxes: 'Customer Report' (unchecked), 'Gross Price' (unchecked), 'Oil Spill' (unchecked), 'Other Chg' (unchecked), 'Discount' (unchecked), 'Net Price' (checked, marked with a red '2'), 'Ignore Low=' (unchecked), and 'Omit Low Price Report' (checked). A 'Report Code' field is empty. Under the 'Other Options' section, there are checkboxes for 'Omit Zeroes' (unchecked), 'Vendor' (empty field), 'Terminal' (empty field), and 'Copies' (set to '1'). At the bottom, there is a red '3' icon and buttons for 'Edit', 'Print', 'Display', 'Exit', and 'Save Opt'.

Restore or View a Downloaded DTN File

Jobber, DTN/Supplier Import, Restore Import File

In Petro-Data, this menu option will display the date and time of all DTN downloads. A copy of the file is saved in Petro-Data and can be restored, viewed and re-processed if necessary.

A list of all downloaded files will be displayed.

Batchno The batch number assigned in the download process.

Impdate Import date.

Imtime Import time.

Doctype This field describes the type of file (Rack Price, Credit Card, AP Invoice).

Filename The directory and file name of the downloaded file.

Select the file name to be restored and press Enter.

Batchno	Impdate	Imtime	Doctype	Filename
20110510	05/10/2011	09:57:25	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110511	05/11/2011	08:13:45	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110510	05/11/2011	09:15:23	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110511	05/11/2011	10:00:56	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110512	05/12/2011	08:23:24	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110512	05/12/2011	08:23:59	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110503	05/12/2011	11:47:04	AP INVOICES	P:\DTNAP\INFILE.TXT
20110504	05/12/2011	13:33:30	AP INVOICES	P:\DTNAP\INFILE.TXT
20110512	05/13/2011	08:29:07	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110513	05/13/2011	08:35:48	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110513	05/13/2011	08:47:25	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110513	05/13/2011	09:14:11	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110513	05/13/2011	16:52:00	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110516	05/16/2011	07:53:53	RACK PRICES	P:\DTNRACK\EXPORT.CSV
20110513	05/16/2011	08:37:05	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110515	05/16/2011	09:05:26	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110513	05/16/2011	09:41:18	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110516	05/16/2011	10:43:30	CREDIT CARDS	P:\DTNCC\CRECARD.TXT
20110512	06/06/2011	14:47:54	AP INVOICES	P:\DTNAP\INFILE.TXT
20130117	01/25/2013	08:22:25	AP INVOICES	P:\DTNAP\INFILE.TXT
20150709	07/09/2015	08:32:09	RACK PRICES	P:\DTNRACK\EXPORT.CSV
11111111	01/31/2017	05:11:16	AP INVOICES	P:\DTNAP\INFILE.TXT

1. The vendor associated with the data in download file will display.
2. The original file location and name will display. Keep this value if you want to re-process the data in this file. You can also change either the directory or file name to be restored. If directory is changed, this file will not be re-processed because the system only processes files in the DTN directory.
3. Enter 'Y' to begin the file restore or 'N' to quit and exit.

You have selected:
 Vendor VALERO 1
 Rack Date
 Time
 You have selected file P:\DTNCC\CRECARD.TXT 2
 Ready to restore the file back to the IMPORT directory? (Y/N) 3

The contents of the restored file can be viewed with any text editor, such as Notepad.

If you restore a file to the original directory but you don't want to re-process it, you must delete the file after reviewing the data.